

How to register and place a canteen order online

Step 1:

To register a new account, please click on “Register now”. Even if you already have an account with eStore/uniform shop or are registered with SchoolShopOnline in a different school, you will still need to register as each site has a different URL. You can, however, use the same email address and password



The login form features a header with a person icon and the text "Login". Below the header are two input fields: "Email" and "Password". A green "Login" button is positioned below the password field. A link for "Lost Password?" is located at the bottom right of the form.



The "New Users" section has a header with a person icon and the text "New Users". Below the header, it contains the text: "If you are a new Tuckshop user, or if you only have an eStore account, please register here!". A blue "Register Now" button is centered below the text and is highlighted with a red box.

Step 2:

Click on “New user”

Registration

- 1 Register for an account
- 2 Add a new student

Please select 'Existing User' if you have an account in any of SchoolShopOnline sites or systems.



Two buttons are shown: "New User" (highlighted with a red box) and "Existing User".

Then enter all of your information into the relevant fields. Please leave “I want to activate an eWallet account later” ticked. A new eWallet account will be created or if you already have one, it will be linked.



The registration form includes several fields and options:

- First Name***: Input field with "Test" entered.
- Last Name***: Input field with "Parent" entered.
- Member type***: Dropdown menu with "Parent" selected.
- Phone***: Input field with "1234567" entered.
- Email*** (your account login): Input field.
- Confirm Email***: Input field.
- Password***: Input field.
- Confirm password***: Input field.
- Enter code***: Input field.
- eWallet options**: Three radio buttons: "I have an eWallet account", "Create and activate a new eWallet account", and "I want to activate an eWallet account later" (which is selected and highlighted with a red box).
- Terms and Conditions**: A checkbox labeled "I have read and agreed to the School Shop Online Terms and Conditions and Privacy Policy" (highlighted with a red box).
- Next Step**: A blue button highlighted with a red box.

Step 3:

After successfully registering, you should see the following screen. Click on Enrol a Student, to set up your child's canteen ordering.

You have been registered successfully. Your eWallet Account ID is



Enter the required information (fields marked with a red asterix). Once completed, click on add student

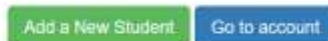
Step 5:

If you want to add another student, click on “Add a New Student” again and repeat step 4.

Add New Student



Student has been successfully added to your account.



Once finished adding all children, click on “Go to account” to proceed with canteen order.

Step 6:

After clicking on “Go to account”, you will see the following page.

Click “Enter” in the “Tuckshop” box to access the canteen menu.

Welcome Test!
View Cart (0)

Dashboard

eWallet No.



Step 7:

Delivery Date is the day you would like your child's food to be delivered.

Test Student represents the name of your child that you registered and are ordering food for. E.G it could be John Smith but in this situation, "TestStudent" is the child's name.

Select meal session represents the option to order it for recess or lunch.

Please select the delivery date, student and Meal Session to proceed

Delivery date: [calendar icon] Test Student3 [dropdown arrow] Select Meal Session [dropdown arrow]

Step 8:

In this example, Lunch has been chosen as the meal session. If you were to order Noodle Snacks, you can first, select the flavour by clicking on the drop down menu. Then click on the + to Add to Cart.

Quick Order Form

Recurring Order
Create Favourites
Select From Favourite List

Please select the delivery date, student and Meal Session to proceed

20/04/2015 EXAMPLE STUDENT Lunch

ITEMS	RATING	PRICE	QTY	GST	TOTAL	ADD TO CART
Sandwiches/Wraps/Salads						
Hot Food						
Drinks						
Snacks and Treats						
Jelly Cup		\$0.50	1	NO GST	\$0.50	+
Noodle Snacks		\$1.00	1	\$ 0.00	\$1.00	+
Flavour						
BBQ						
Apple Slabky		\$1.00	1	NO GST	\$1.00	+
Choice						
with cinnamon						
Frozen Fruit Juice Cup		\$1.00	1	NO GST	\$1.00	+
Plain Popcorn		\$1.00	1	NO GST	\$1.00	+
Cookies - GF		\$1.00	1	NO GST	\$1.00	+
Flavour						

Step 9:

View what is in your cart:

Your Orders

Items	Qty	Price	Action
EXAMPLE STUDENT			
20/04/2015 Lunch			
Qty: 1	\$1.00		
Noodle Snacks (Flavour: BBQ)			
View Cart			

Quick Order Form

Please select the delivery date, student and Meal Session to proceed

20/04/2015 EXAMPLE STUDENT Lunch

ITEMS	RATING	PRICE	QTY	GST	TOTAL	ADD TO CART
Sandwiches/Wraps/Salads						
Hot Food						
Drinks						
Snacks and Treats						
Jelly Cup		\$0.50	1	NO GST	\$0.50	+
Noodle Snacks		\$1.00	1	\$ 0.00	\$1.00	+
Flavour						
BBQ						
Apple Slabky		\$1.00	1	NO GST	\$1.00	+

Step 10:

Review the items in your cart and proceed to “Checkout”.

Student	Session	Items	Qty	Price	Total	Comments
Test Student3	Primary School - Lunch 01/05/2020	Noodle Snacks (BBQ)	1	\$1.00	\$1.00	

Sub Total:	\$1.00
Total Bag Cost:	\$0.00
GST:	\$0.00
Grand Total:	\$1.00

Remove Update Continue Shopping **Checkout**

Step 11:

On this page, please select the payment method (eWallet or credit card) and then click on “Continue”.

Checkout Details

Customer Details: Test Test2
Australia

Items	Student	Session	Date	Price	Qty	Total
Noodle Snacks (BBQ)	Test Student3	Primary School - Lunch	01/05/2020	\$1.00	1	\$1.00

Sub Total:	\$1.00
GST:	\$0.00
Total:	\$1.00
e-Merchant Fee:	\$0.00
Grand Total:	

Please select payment mode to finalise the payment.

Payment Method:

Continue